

Semester I

(For Gujarati medium)

Paper 101: **General English: Text & Composition**

Unit	Author/ Topic	Text
01	Poetry: Chapter No. 3,6,9,12	<i>Chinar: An Anthology of Prose and Poems, Foundation Books</i>
02	Prose Writings: Chapter No 5, 8, 13, 11,18	<i>Chinar: An Anthology of Prose and Poems, Foundation Books</i>
03	Tenses, Articles, Prepositions	Hewings martin Advanced Grammar in use. New Delhi: CUP, 2008. (For Classroom practice and teaching)
04	Text based vocabulary, Paragraph Writing, Comprehension of unseen passage	

Semester I

(For English Medium)

Paper 101: **General English: Text & Composition**

Unit	Author/ Topic	Text
01	Stories: Chapter No. 1,5, 9,10	<i>Prose and Poetry for Young reader, Macmillan</i>
02	Non Fictional Writings: Chapter No 2,,7,8,11	<i>Prose and Poetry for Young reader, Macmillan</i>
03	Poems: : No : 1,3,5,8,11	<i>Prose and Poetry for Young reader, Macmillan</i>
04	Text based vocabulary, Essay Writing, Comprehension of unseen passage	

Semester II

Paper 101: Communication Skills

Unit	Topic
01	1. Introduction to Communication. 2. Process of Communication
02	1. Forms of Communication. 2. Advantages and Limitations of Communication
03	Tools of Written/ Oral and electronic Communication (Letters, , Public Meetings, Seminars, Phone, Fax, E Mail, Internet)
04	Job Application

Recommended Reading:

Oxford University press: Communication Skills: Meenakshi Raman & Prakash Singh

Semester III

Paper 201: General English and Composition

Unit	Author/ Topic	Text
01	Computer-human interface film written and directed by: Larry and Andy Wachowski,	<i>The Matrix (1999).</i>
02	Grammar and Composition: (i) Transformation of Sentences : (ii) Synthesis of Sentences	
03	Letter writing: Informal letters of greetings, condolences and regret to Friends, Parents and Siblings	

04	Précis Writing	
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Recommended Books:

- *The Art of the Matrix* by Spencer Lamm (Newmarket Press, 2000) ISBN 1-55704-405-8
- *Enter The Matrix: Official Strategy Guide* by Doug Walsh (Brady Games, 2003) ISBN 0-7440-0271-0

Semester IV

Paper 212: Scientific writing

Unit	Author/ Topic
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01	Introduction to Scientific Description: Essay
02	Introduction to Scientific Description: Review
03	Writing Scientific Reports
04	Comprehension of a Scientific Passage

Reference Books:

1. Technical Communication: Principles and Practice. Meenakshi Raman, Sangita Sharma. Oxford University Press
2. Scientific Writing Made Simple: A to Z of Scientific Writing by Singh, Virendra et al. Publisher: Daya Publishing House. 2008
3. Hofmann, A. H. (2010). Scientific writing and communication: Papers, proposals, and presentations. New York: Oxford University Press

Name of the Paper: General English: Creative Writing in English

Unit	Author/ Topic	Text
01	Stephen Hawkings	<i>A Brief History of Time</i>
02	Introduction to Creative Writing. Familiarizing with techniques of writing	Mills Paul. The Routledge Creative Writing (A) Morley David. Cambridge Introduction to Creative Writing. New Delhi: CUP, 2007
03	Practice in Magazine Writing: Narrative	Starlie David. Teaching Writing Creatively ed. Heinmann, Portsmouth, 1998
04	Practice in Magazine Writing: Scientific Article	Starlie David. Teaching Writing Creatively ed. Heinmann, Portsmouth, 1998

Recommended Reading:

1. Oxford Dictionary and Thesaurus, ed. Julia Elliot. OUP, 2001.
2. Oxford Language Reference, ed. Jonathan law. OUP, 2008
3. Peter Mark Roget. Roget's Thesaurus of Synonyms and Antonyms. Galley

Press: London 1972

4. *A Brief History of Time* is based on the scientific paper J. B. Hartle, S. W. Hawking (1983). "Wave function of the Universe". *Physical Review D* **28** (12): 2960. 10.1103/PhysRevD.28.2960.

5. "Hawking's briefer history of time". news.bbc.co.uk. 2001-10-15. <http://news.bbc.co.uk/2/hi/science/nature/1599719.stm>. Retrieved 2008-08-06.

Semester VI

Name of the Paper: Soft Skill: Personality Development

Unit	Author/ Topic	Text
01	Character building: Ethics, morality and values: an understanding – Need for values – Kinds of Values – Value conflicts – Value clarification and Value acceptance – National Ethics	
02	Time and Stress Management: Importance of time – Managing time – the art of prioritizing and scheduling – stress and source of stress – recognizing emotions and value of regulating emotions __ Resolving crisis.	
03	Vision and goal setting: Personal goal – career goal clarification understanding organizational goals – congruence of goals – Positioning oneself in the context of organization / society –critical nature of reaching targets.	
04	Group Discussion and Seminars Presentation: Electronic and Verbal. Facing Personal Interview	