



Gujarat University

Tender No: GU/ESTATE/CAT/2019-20/09

**TENDER DOCUMENT
FOR
CANTEEN AND STUDENT MESS FOOD SERVICE AT
GUJARAT UNIVERSITY**

Offers are invited from reputed catering agencies for operation of Gujarat University Canteen, Mess, Guest House and transit house facility for a period of 3 year extendable up to 3 additional years by unilateral decision of Gujarat University.

GUJARAT UNIVERSITY

PROJECT: CANTEEN AND STUDENT MESS FOOD SERVICE AT GUJARAT UNIVERSITY.

The Registrar, Gujarat University invites bids with bid system for the providing of Expansion Work - detailed in the table below from the bidders having experience for similar type of works.

Milestone Dates for Tendering		
1.	Tender Downloading Date	FROM 8 TH JULY, 2019 TO 29 TH JULY,2019
2.	Tender Online submission	-
3.	Submission of tender (Technical bid including pre-qualification form and its documents) in physical form at room no. 38, Gujarat University, Ahmedabad.	On or Before 14:00PM, 30 th July,2019
4.	Opening of Technical Bid	On 15 :00 PM , 30 th JULY,2019
5.	Opening of Financial Bid	Will be intimated to the bidders online
6.	Bid Validity	180 Days from last date of submission of the bid

This extension is not part of this contract and shall not be claimed by caterer in any manner on termination of the contract awarded through this tender. The additional three year expansion may be offered by Gujarat University to the caterer and can be converted to a contract if it is found agreeable by the caterer.

The rates shall be fixed for 3 years of contract and in case of renewal of contract for the additional 3 year, an increase of 10 % from base rate shall be allowed per year (e.g. if a food item is quoted for 100 Rs. in this offer, after competition of three years, same can be charged 110 Rs. for next one year, 120 Rs. for the year after that and 130 Rs. for the year after that).

The agency is expected to contact the Estate Department of Gujarat University to see the infrastructure available for operations.

The agency shall be charged as follows:

Rs. 1 towards Rent

Rs. 10,000 per month towards use of water supply

Tender Fee: Rs. 1000/- (Rupees One Thousand only) Submitted by in favour of "The Registrar, Gujarat University", payable at Ahmedabad from any Nationalized / Scheduled Bank except Co-operative Bank... DD shall be valid up to 60 Days.

EMD: Rs. 5,000/- (Rupees Five Thousand only) Submitted by in favour of "The Registrar, Gujarat University", payable at Ahmedabad from any Nationalized / Scheduled Bank except Co-operative Bank... DD shall be valid up to 60 Days.

Security Deposit: Rs. 1,00,000/- (Rupees One Lacs only) Submitted by in favour of "The Registrar, Gujarat University", payable at Ahmedabad from any Nationalized / Scheduled Bank except Co-operative Bank... DD shall be valid up to 60 Days. The successful bidder shall have to pay security deposit as guarantee money for performance of the contract and observance of contract conditions.

In addition to the above, the agency shall be expected to pay for all the fuel costs, consumables and any other item/supply required for catering service. In case of any government tax or statutory liability results from award of this tender to the caterer, same shall be payable by the caterer on demand.

The agency shall not use the Gujarat University premises for any commercial business other than catering F&B services to the students, staff and visitors of the Gujarat University campus without explicit and written consent of the university authorities.

The agency shall not give any advertisement in any print, electronic or public media regarding the facilities it operates on GU campus without explicit and written consent of the university authorities.

The agency shall not allow its staff to stay on the campus beyond the duty hours. The university campus must not be used as a residential facility by the caterer in any manner.

The catering agency shall not be allowed to alter the infrastructure made available to him by the university in any manner without explicit and written consent of the university authorities.

The catering contract under offer in this tender allows no rights to the caterer other than use of the facilities related to catering work.

Gujarat University holds absolute right to terminate the contract awarded under this tender without offering any reason and enforce immediate eviction of the caterer from the campus at any point of time without giving any notice.

If any direct or indirect, civil or criminal liability is created due to any action of the caterer, Gujarat University shall not be held responsible in any manner for the same and if need be, Gujarat University shall have right to recover any dues, losses and damages from the caterer on immediate bases.

As cooking work is linked with fire hazard, it shall be sole responsibility of the caterer to ensure that all fire related norms are stringently followed by him. If he finds any lacuna on part of the university, it shall be his responsibility to point it out to the university and not use the given premises till necessary amends are made.

As food is linked with health hazard, it shall be sole responsibility of the caterer that all food items are of best quality and do not cause and health problems. It shall be caterer's sole responsibility to check the quality of water used by him and ensure that only drinkable water is used by him.

Pre-qualification criteria:

The agency must possess all the necessary government approvals for operating a catering service and must have all necessary approvals/certifications for operating a Food and Beverage business.

The agency must have operated as a caterer for not less than 10 years.

The agency must have past experience of having continuously catered to any institution of repute for a period not less than 1 years.

The agency must have annual turnover of not less than 300 Lakhs in each of the last 5 financial years.

The agency must confirm that it has never been blacklisted or found guilty for any F&B/Health/Sanitation related violation of any law.

The agency must submit at least 5 certificates of satisfaction for its past clients regarding the service and quality.

SCOPE OF WORK:

The agency shall be expected to cater to the canteen/s, hostel mess/es, guest house/s and other residential and academic facilities located on Gujarat University campus.

The agency is expected to provide clean and healthy food items with appropriate nutritional values to the students, staff and visitors of Gujarat University campus.

The indicative items that the agency is expected to deliver are as under, for which the agency must provide competitive rates for best quality food.

The agency may be permitted to add items of its discretion to the prescribed menu provided that said items are clean and healthy and explicit approval is taken from Gujarat University for the same.

Gujarat University shall have unilateral right to stop the agency from catering any item that the University authority consider unfit for students in any manner.

Gujarat University shall regularly check the facility management and the quality of food provided by the agency and if University authorities find the cleanliness or quality of food and services deficient, University authorities shall have unilateral right to stop the agency from operating on the campus.

As Gujarat University is aspiring to be a green campus that follows best HSE practices, the agency shall also comply to all such parameters set by Gujarat University from time to time.

The agency shall be fully responsible for taking care of its waste without burdening the waste disposal system of the university. The waste generated by the catering service shall be handled on daily bases by the agency and no waste shall be allowed to be accumulated on the campus. In case the agency is proposing a waste handling strategy such as biogas generation, it will require explicit written consent from the university.

The approximate data of the existing student and faculty strength and facilities is as under, but the agency is expected to do its own due diligence and verification of the same. The data provided herewith is INDICATIVE only and hence it shall not be considered as part of any commitment from the university.

The transit house facility mentioned in the contract is under construction and same may become operative after one year.

Approximate student strength: 2000

Approximate staff strength: 500

Boys Hostel occupancy: 500

Girls Hostel occupancy: 250

Guest house rooms: 14 rooms

Transit house rooms: 32 Twin Sharing Rooms

Food items:

Caterer is expected to offer the basic menu items listed herewith at the best possible rates whereby simple nutritional food is available to all at an affordable rates.

The caterer shall be permitted to offer other additional times at his rate of choice subject to approval of the same via an explicit written consent from University authorities.

Mandatory Menu Items

(To be made available by the caterer)

BREAKFAST

No.	FOOD ITEM	Quantity	Rate
1	Idli-Sambhar-Chutney		
	Idli	2 no	
	Sambhar	1 Katorie	
	Chutney	1Tbsp	
2	Sprout-Vege Poha	1 plate	
3	Sprout Salad Chat	1 plate	
4	Tofu Vege Sandwich	1 no	
5	Moong dal – Paneer Chilla Chutney	2 no	
6	Vegetable Handvo Chutney	1 plate	
7	Veg Cutlet	2 no	
8	Vege Thepla	3 no	
9	Khaman+ Chutney	1 plate	
10	Dhokla + Chutney	1 plate	

(The menu must include 1 seasonal fruit everyday with breakfast.)

LUNCH

No.	FOOD ITEM	Quantity	Rate
1	Roti/Missi Roti	4 no	
2	Gujrati Dal/Dal palak/Mix Dal/Chole/Dal Fry	1 katorie	
3	One Dry green vegetable and one vegetable with gravy	1 katorie each	
4	Rice	1 katorie	
5	Salad(fresh)		
6	Buttermilk	1 glass	

(All items included in one meal)

AFTERNOON SNACKS and other general items

No.	FOOD ITEM	Quantity	Rate
1	Sprout Chat	1 plate	
2	Corn Chat	1 plate	
3	Vegetable Sandwich	1 no	
4	Masala tea	1 cup	
5	Coffee	1 cup	
6	Nimboo-pani	1 glass	
7	Milk	1 glass	

DINNER

No.	FOOD ITEM	Quantity	
1	Bhakri-vege-khichdi-kadhi		
	Bhakri	3	
	Vege	1 katorie	
	Khichdi	1 katorie	
	Kadhi	1 katorie	
2	Paratha-green veg-Dal fry-Rice		
	Paratha		